

# WEBB COUNTY, TEXAS COMMISSIONERS COURT

# PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE 1000 HOUSTON STREET, 2<sup>ND</sup> FLOOR LAREDO, TEXAS 78040 FEBRUARY 26, 2007 5:30 P.M.

#### CALL TO ORDER BY THE HONORABLE COUNTY JUDGE DANNY VALDEZ

- 1. ROLL CALL BY HONORABLE MARGIE RAMIREZ-IBARRA, WEBB COUNTY CLERK
- 2. PLEDGE OF ALLEGIANCE
- **3.** APPROVAL OF MINUTES FOR FEBRUARY 12, 2007
- 4. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS
- 5. COMMUNICATIONS
- **6.** Public Comment-This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

#### COURT TO DISCUSS AND ACT ON THE FOLLOWING:

#### Honorable Danny Valdez, Webb County Judge

7. Presentation on the development of a new learning program for children and families of our community by Mrs. Sylvia Bruni, Executive Director and Mrs. Melissa Cigarroa, President of the Imaginarium of South Texas formerly known as "The Laredo Children's Museum."

#### Honorable Frank Sciaraffa, Webb County Commissioner Pct. 1

- **8.** Discussion and possible action to transfer position #0030 (Custodian) from Building Maintenance Department #0106 to Commissioners Court Department #0101 effective February 27, 2007. (Co-Sponsored by Hon. Sergio "Keko" Martinez, Commissioner, Pct. 4.)
- **9.** Discussion and possible action to transfer EIGHT HUNDRED DOLLARS (\$800.00) from Account #001-0201-5601 (Administrative Travel) to the El Cenizo Community Center for Account #001-6101-5603 (Car Allowance) for Slot #2290, effective February 27, 2007

# Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

**10.** Discussion and possible action to pass a Resolution of the Webb County Commissioner's Court expressing opposition to the construction of the proposed Border Wall / Fence along the U.S. - Mexico border. (Co-Sponsored by Hon. Jerry Garza, Commissioner, Pct. 3.)

# Honorable Jerry Garza, Webb County Commissioner Pct. 3

**11.** Status Report on the Veterans Museum Project. This item is Co-sponsored by Commissioner Frank Sciaraffa.

MEDIA BREAK	

# **County Attorney**

- 12. Discussion and possible action to enter into a contract amendment with Habitat for Humanity increasing the original contract amount by ONE THOUSAND DOLLARS (\$1,000.00) for a total contract sum of SIXTEEN THOUSAND DOLLARS (\$16,000.00) for a period of 12 months (October 1, 2006 through September 30, 2007) and authorizing the County Judge to sign all relevant documents.
- 13. Discussion and possible action to enter into an FMV Lease Agreement #7482111-002 with Toshiba Financial Services (Office Communications Systems, Inc.) for one (1) Toshiba ES-232 Copier to be located at the Constable Pct. 2 for a thirty-six month period (October 31 2006 through October 30, 2009) in the amount of ONE HUNDRED TWENTY-SIX DOLLARS AND THIRTY-THREE CENTS (\$126.33) PER MONTH being FOUR THOUSAND FIVE HUNDRED FORTY-SEVEN DOLLARS AND EIGHTY-EIGHT CENTS (\$4,547.88) over the thirty-six (36) month term of the Lease and authorizing the County Judge to sign all relevant documents. [Requested by Webb County Constable Precinct #2; Account Number 001-2503-6014 (Equipment Rental)]
- 14. Discussion and possible action to enter into an FMV Lease Agreement #7482111-001 with Toshiba Financial Services (Office Communications Systems, Inc.) for one (1) Toshiba ES-600 Copier to be located at the Clerk's Office for a thirty-six month period (October 31 2006 through October 30, 2009) in the amount of THREE HUNDRED FORTY-FOUR DOLLARS AND FORTY-SIX CENTS (\$344.46) PER MONTH being TWELVE THOUSAND FOUR HUNDRED DOLLARS AND FIFTY-SIX CENTS (\$12,400.56) over the thirty-six (36) month term of the Lease and authorizing the County Judge to sign all relevant documents. [Requested by Webb County Clerk; Account Number 001-1120-6014 (Equipment Rental)]
- 15. Discussion and possible action to enter into an FMV Lease Agreement #7267499-011 with Toshiba Financial Services (Office Communications Systems, Inc.) for one (1) Toshiba ES-600 Copier to be located at the Road & Bridge Office for a thirty-six month period (October 31 2006 through October 30, 2009) in the amount of THREE HUNDRED TWENTY-FOUR DOLLARS AND EIGHTY CENTS (\$324.80) PER MONTH being ELEVEN THOUSAND SIX HUNDRED NINETY-TWO DOLLARS AND EIGHTY CENTS (\$11,692.80) over the thirty-six (36) month term of the Lease and authorizing the County Judge to sign all relevant documents. [Requested by Webb County Road & Bridge; Account Number 010-7001-6014 (Equipment Rental)]
- **16.** Discussion and possible action to enter into an FMV Lease Agreement #7267499-010 with Toshiba Financial Services (Office Communications Systems, Inc.) for one (1) Toshiba ES-520 Copier to be located at the Sheriff's Office for a thirty-six month period (October 31 2006 through October 30, 2009) in the amount of THREE HUNDRED SIXTY DOLLARS AND THIRTY-NINE CENTS (\$360.39) PER MONTH being TWELVE THOUSAND NINE HUNDRED SEVENTY-FOUR DOLLARS AND FOUR CENTS (\$12,974.04) over the thirty-six (36) month term of the Lease and authorizing the County Judge to sign all relevant documents. [Requested by Webb County Sheriff; Account Number 010-2061-6014 (Equipment Rental)]

- 17. Discussion and possible action to enter into an FMV Lease Agreement #7267499-012 with Toshiba Financial Services (Office Communications Systems, Inc.) for one (1) Toshiba ES-3500C Copier to be located at the Sheriff's Office for a thirty-six month period (October 31 2006 through October 30, 2009) in the amount of THREE HUNDRED SEVENTY-SIX DOLLARS AND EIGHTY-FOUR CENTS (\$376.84) PER MONTH being THIRTEEN THOUSAND FIVE HUNDRED SIXTY-SIX DOLLARS AND EIGHTY-FOUR CENTS (\$13,566.24) over the thirty-six (36) month term of the Lease and authorizing the County Judge to sign all relevant documents. [Requested by Webb County Sheriff; Account Number 001-2061-6014 (Equipment Rental)]
- **18.** Discussion and possible action to enter into a (12) twelve month (October 31 2006 through October 30, 2009) Premium Plus Maintenance agreement with Toshiba Business Solutions to service a Toshiba ES-232, located in the Constable Pct. #2 office at a maintenance fee of NO DOLLARS AND NO CENTS PER QUARTER (\$0.00) per quarter plus (\$0.009500) per copy, and authorizing the County Judge to sign all relevant documents. [Ruben Reyes, County Constable #2; Account Number 001-2503-6402 (Repairs and Maintenance)]
- 19. Discussion and possible action to enter into a (12) twelve month (October 31 2006 through October 30, 2009) Premium Plus Maintenance agreement with Toshiba Business Solutions to service a Toshiba ES-520, located in the Webb County Sheriff's office at a maintenance fee of FIFTEEN DOLLARS AND NO CENTS (\$15.00) per month or ONE HUNDRED EIGHTY DOLLARS AND NO CENTS (\$180.00) over the term of the agreement and (\$0.006500) per copy, and authorizing the County Judge to sign all relevant documents. [Requested by Webb County Sheriff; Account Number 001-2061-6022 (Equipment Maintenance)]
- **20.** Discussion and possible action to enter into a (12) twelve month (January 9<sup>-</sup> 2007 through January 8, 2008) Premium Plus Maintenance agreement with Toshiba Business Solutions to service a Toshiba ES-3500C, located at the Sheriff's Office at a maintenance fee of FIFTEEN DOLLARS AND NO CENTS (\$15.00) per month or ONE HUNDRED SEVENTY-FOUR DOLLARS AND NO CENTS (\$174.00) over the term of the agreement and (\$0.00900) per black copy and (\$0.0800) per color copy and authorizing the County Judge to sign all relevant documents. [Requested by Webb County Sheriff; Account Number 001-2061-6022 (Equipment Maintenance)]
- **21.** Discussion and possible action to enter into a Third Party Funding Agreement with the American Red Cross, Webb County Chapter in the amount of FIVE THOUSAND SIX HUNDRED THIRTY DOLLARS (\$5,630.00) and authorizing the County Judge to execute all relevant documents.
- **22.** Discussion and possible action to enter into a Third Party Funding Agreement with the Laredo Heat Youth Soccer in the amount of EIGHT THOUSAND FOUR HUNDRED DOLLARS (\$8,400.00) and authorizing the County Judge to execute all relevant documents.
- 23. Discussion and possible action to enter into a Third Party Funding Agreement with the Laredo Philharmonic Chorale in the amount of FIVE THOUSAND DOLLARS (\$5,000.00) and authorizing the County Judge to execute all relevant documents.

- **24.** Discussion and possible action to enter into a Third Party Funding Agreement with the TAMIU Guitar Ensemble in the amount of THREE THOUSAND THREE HUNDRED SEVENTY DOLLARS (\$3,370.00) and authorizing the County Judge to execute all relevant documents.
- **25.** Discussion and possible action to enter into a Third Party Funding Agreement with the USA Savate/Boxe Francaise & Canne De Combat Commission, Inc. in the amount of FIVE THOUSAND SIX HUNDRED TWENTY DOLLARS (\$5,620.00) and authorizing the County Judge to execute all relevant documents.
- **26.** Discussion and possible action to enter into a design build construction contract with Leyendecker Construction, Inc., in the amount of ONE MILLION FIFTY THOUSAND DOLLARS (\$1,050,000.00) for the construction of a public educational, recreational, and Girl Scouts facility to be built at 1310 Guatemozin and authorizing the County Judge to sign all relevant documents.
- 27. Discussion and possible action to enter into a FY 2007 Regional Solid Waste Management Implementation Program Contract (Agreement) with the South Texas Development Council (STDC) in the grant amount of THIRTY TWO THOUSAND DOLLARS (\$32,000.00) for a an approximate six month period (February 1, 2007 through August 31, 2007) to provide for a Court Coordinator to expedite scheduling of cases involving illegal dumping or other environmental violations and authorizing the County Judge to sign all relevant documents.

#### **County Clerk**

**28.** Discussion and possible action to clarify the consolidation of the 2007 budget revenue for court collections 001-0701 and possible action to create separate accounts for Justice of the Peace and Judicial District Courts from County Court at Law Judicial Branches.

# Honorable Joe Lopez, 49th District Court

**29.** Discussion and possible action to approve the following line item transfer:

From: Repairs and Maintenance Equipment #001-1001-6402 \$1,500.000

To: Materials and Supplies #001-1001-6205 \$1,500.000

# Honorable Raul Vasquez, 111th District Court

**30.** Discussion and possible action to change the title of employee slot #1561 from Receptionist/Secretary to Court Administrative Assistant and to change the annual salary from \$30,098 to \$32,176 effective April 1, 2007 with the increase being funded from payroll savings of the County Auditor.

#### **Tax Assessor-Collector**

- **31.** Discussion and possible action to approve a refund of \$2,895.93 to Laredo Vista LP from property tax account 992-00001-010 due to reappraised value for years 2005 and 2006.
- **32.** Discussion and possible action to authorize the Purchasing Agent to solicit "Request for Proposals" for Credit/Debit card and check payment needs for the Tax Office, County Clerk's and Justice of the Peace offices.

#### **Administrative Services**

**33.** Discussion and possible action to finalize the procedure for selecting a Public Defender, including but not limited to, the scheduling of interviews with applicants and the format for said interviews and any matters incident thereto.

# **Community Action Agency**

**34.** Discussion and possible action to accept the first installment of funding from Direct Energy/CPL Retail Energy/WTU Retail Energy's Neighbor to Neighbor Program for PY-2007 in the amount of \$13,137.50. Webb County Community Action Agency will utilize these funds to help qualifying families that are in financial distress to meet energy related cost essential to their health and welfare.

# **Economic Development**

- 35. Discussion and possible action to authorize the Economic Development Department to develop and submit an application to the Office of Rural Community Affairs Disaster Relief and Urgent Need Project Grant Fund in an amount up to \$350,000.00 for the repair of storm damage to Webb County's 16" raw water lines and pipe embankment caused by a 6-8 inch storm on September 24, 2006, and designating the County Judge as the County's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the County's participation in the Disaster Relief and Urgent Need Project Grant Fund application.
- **36.** Discussion and possible action to accept recommendations from the Webb County Housing Rehabilitation Scoring Committee on the following eligible applicants to receive assistance under the Self-Help Center Rehabilitation Program: Mr. Jonas Gomez and Mr. Mario Tejada of Tanquecitos I, and authorization for the purchasing agent to solicit bids for the rehabilitation of these two homes. [Account # 506-6500-7037-3]

- 37. Discussion and possible action to accept recommendations from Texas Department of Housing and Community Affairs on the following eligible applicant to receive assistance under Webb County Economic Development Department Contract for Deed Program: Ms. Gloria Zamora of El Cenizo, TX, the authorization for the purchasing agent to solicit bids the rehabilitation of this home. [Account # 466-4301-7037-3]
- **38.** Discussion and possible action to authorize the submission of a contract amendment request to The Office of Rural Community Affairs (ORCA) for additional time to complete Texas Community Development Program (TCDP) contract numbers:

TCDP 721175-12 month extension to July 4, 2008 TCDP 722205-8 month extension to December 27, 2007 TCDP 724195-12 month extension to May 12, 2008

- 39. Discussion and possible action to accept recommendations from the Webb County Housing Rehabilitation Scoring Committee on the following eligible applicants to receive assistance under the U.S. Rural Development Housing Preservation Grant: Ms. Evelia Cremar and Ms. Maria Valdez of Bruni, TX., and authorization for the purchasing agent to solicit bids for the rehabilitation of these two homes. (Grant account currently being set up by County Auditors)
- **40.** Discussion and possible action on restructuring the Webb County Housing Rehabilitation Scoring Committee as proposed by the County Commissioner's Court on February 12, 2007.

# **Engineer**

- **41.** Discussion and possible action to authorize final payment of retainage to Ramos Industries Inc. in the amount of \$43,840.56 for the TWDB-EDAP 1.5 million gallon per day Regional Waste Water Treatment Plant project. [Account Number Acct. No. 646-2311]
- **42.** Discussion and possible action to authorize the Purchasing Agent and County Engineer to obtain an appraisal on a 19.5 Acre Tract located on the Northwest side of Lake Casa Blanca adjacent to Loop 20. [Account Number 664-7101-8002]

# **Larga Vista Community Center**

**43.** Discussion and possible action to approve the following line item transfer:

From: Fuel & Lubricants 001-6103-6204 \$2,000.00 To: Repairs & Maint. Vehicles 001-6103-6403 \$1,000.00 To: Materials & Supplies 001-6103-6205 \$1,000.00

#### **Medical Examiner**

- **44.** Discussion and possible action to select a site for construction of the new Webb County Medical Examiner's Office.
- **45.** Discussion and possible action to approve the design/build method of construction for the new Webb County Medical Examiner's Office and to allow the Purchasing agent to solicit proposals for the project.
- **46.** Discussion and possible action to approve a construction budget for the new Webb County Medical Examiners' Office.

#### **Planning**

**47.** Discussion and possible action to issue a "Certification Regarding Compliance with Plat Requirements and the Connection of Utilities" to authorize an electrical connection pursuant to Section 232.028(a) and (b), Local Government Code for an unplatted 2.37 acre tract of land, described as a 2.51 acre tract, save and except a 0.14 acre tract, out of and part of Survey 1005, Abstract 1845, as further described in Vol. 1769, Pgs. 695-667, of the Webb County Deed Records; said site identified by GPS coordinates of Lat 27°27'57.19841"N and Long 98°58'13.2711"W (electricity – one dwelling only);

# **Purchasing Department**

- **48.** Discussion and possible action to donate the attached equipment pursuant to Subschapter D, Disposition of Salvage or Surplus Property §263.152,(4),(b),(C) of the Texas Local Government Code to the Laredo Crime Stoppers.
- **49.** Discussion and possible action to award P-2007-05 "Webb County Justice Center 5<sup>th</sup> Floor Improvements" to Sepulveda & Associates.
- **50.** Discussion and possible action to purchase one 720T digital copier from Office Communications Systems, Inc. in the amount of \$9,050.00 through Buyboard contract number 231-05 for the District Clerk's office.
- **51.** Discussion and possible action to purchase one (1) digital copier in the amount of \$6,750.00 from XEROX for the Constable Pct. 4 department.

[Requested by Constable Tino Juarez, Pct. 4; Account Number 660-2502-8801]

**52.** Discussion and possible action to award Bid No. 2007-64 Raw Water Improvements for the Webb County Regional Water Treatment Plant.

- **53.** Discussion and possible action to authorize the Purchasing Agent to solicit bids for video surveillance system for the Sheriff's Department Crime Stoppers Division through the JAG Weed and Seed grant.
- **54.** Discussion and possible action to authorize the Purchasing Agent to purchase sixteen (16) desktop computers and software from the following vendors through DIR-SDD- for the Juvenile Justice Center:

Description	Vendor	Amt.
(16) Desktop Computers	Lenovo DIR-SDD-200	\$15,696.00
Software	SHI DIR-SDD-198	\$ 5,728.00
	TOTAL AMOUNT	\$21,424.00

- **55.** Discussion and possible action to authorize the Purchasing Agent to solicit bids for the Community Action Agency service contracts for the CEAP Program and the Weatherization Program.
- **56.** Discussion and possible action to solicit bids for Food Commodities for the Head Start Program.

[Requested by Mike Kazen, Community Action Agency]

**57.** Adjournment

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

# **♣** DISABILITY ACCESS STATEMENT **♣**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

court administrator at (956) 523-4622.
DATED THIS DAY OF FEBRUARY, 2007.
By: Yolanda L. Carrillo Court Administrator
CERTIFICATION OF NOTICE AND POSTING
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 22 <sup>nd</sup> day of February, 2007 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.
DATED THIS 22nd DAY OF February, 2007
MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS
BY: Imelda Diaz

**Deputy Clerk**